



**Geelong  
Regional  
Library**  
CORPORATION

## PRIVACY STATEMENT

The Geelong Regional Library Corporation respects the privacy of its members and is committed to ensuring the continued protection and confidentiality of personal information. The collection and maintenance of personal information complies with the Information Privacy Act 2000.

Geelong Regional Library Corporation collects personal information for the purpose of maintaining a membership database to enable the provision of an efficient and effective public library service.

Any member of Geelong Regional Library Corporation has the right to request access to and/or alteration of their personal information or the personal information of a child or young adult for whom they are guarantor. Requests for access may be required to be put in writing. Proof of identity and alteration will be required to verify alterations.

The Geelong Regional Library Corporation will not disclose personal information to external agencies or individuals unless required for the purposes of carrying out business on behalf of the Regional Library, legislation, or a court order.

The Geelong Regional Library Corporation's Privacy Policy outlining the 10 Privacy Principles is available from the circulation desk at any branch or mobile library or from the website [www.geelonglibraries.vic.gov.au](http://www.geelonglibraries.vic.gov.au)

For further information, please contact the Chief Executive Officer, telephone (03) 5272 6010 or Email: [info@geelonglibraries.vic.gov.au](mailto:info@geelonglibraries.vic.gov.au)